

Annex D

Proforma for EM&A Programme

Proforma for Operational Phase EM&A Programme

IMPLEMENTATION STATUS PROFORMA

EIA Ref*	EM&A Log Ref	Environmental Protection Measures*	Location/ Timing	Implementation Agent	Implementation Stages**			
					Des	C	O	Dec

* All recommendations and requirements resulted during the Course of EIA/EA Process, including ACE and / or accepted public comment to the proposed project

** Des- Design, C-Construction, O-Operation, Dec- Decommissioning

Signed by Project Proponent: _____

Date: _____

REGULATORY COMPLIANCE PROFORMA

Ref*	Environmental License / Permit*	Control Area / Facility / Location	Effective Date

* *Name of Applicant, Business Corporation, relevant regulation and remark of license / permit conditions*

** *File reference of the licensee / permittee*

Recorded by Environmental Team Leader: _____

Date: _____

Signed by Independent Checker (Environment): _____

Date: _____

IMPLEMENTATION STATUS PROFORMA

Ref**	Environmental Protection Measures*	Implementation Status

* All recommendations and requirements resulted during the Course of EIA/EA Process, including ACE and / or accepted public comment to the proposed project

** EIA Ref / EM&A Log Ref / Design Document Ref

Signed by Environmental Team Leader: _____

Date: _____

Audited by Independent Checker (Environment): _____

Date: _____

Proforma for Construction Phase EM&A Programme

IMPLEMENTATION SCHEDULE

Ref: _____

EIA Ref*	EM&A Log Ref	Environmental Protection Measures*	Location/ Timing	Implementation Agent	Implementation Stages**			
					Des	C	O	Dec

* All recommendations and requirements resulted during the Course of EIA/EA Process, including ACE and / or accepted public comment to the proposed project

** Des- Design, C-Construction, O-Operation, Dec- Decommissioning

Signed by Project Proponent:

Date: _____

IMPLEMENTATION STATUS PROFORMA

Ref: _____

Ref**	Environmental Protection Measures*	Implementation Status

* All recommendations and requirements resulted during the Course of EIA/EA Process, including ACE and / or accepted public comment to the proposed project

** EIA Ref/ EM&A Log Ref/ Design Document Ref

Signed by Environmental Team Leader: _____

Date: _____

Audited by Independent Checker (Environment): _____

Date: _____

DATA RECOVERY SCHEDULE

Ref: _____

Date	Air Quality Monitoring									Noise Monitoring						
	Monitoring Station*									Monitoring Station*						
	A02	A06	A07	A21	A24	A34	A36	A40	A42	R2	R5	R7	R14	R16	R21	R24
1																
2																
3																
4																
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24																
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26																
27																
28																
29																
30																
31																
% of R																

* Research type of parameters

% of R The percentage of Data Recovery is the natural monitoring over the scheduled monitoring

Signed by Environmental Team Leader: _____

Date: _____

Copy to Independent Checker (Environment)

SITE INSPECTION PROFORMA

Ref: _____

Date	Location	Req't Ref.*	Observation / Deficiency	Mitigation Action** (Responsible Agency)	Date*** of Confirmation

* EIA Ref/ EM&A Log Ref/ Design Document Ref/ Environmental Protection Contract Clause

** Specific Environmental Mitigation Measures should be stated, such as, equipment, processes, systems, practices or technologies

*** The required completion date to confirm the specified Environmental Protection Action

This Proforma is an Environmental Protection Instruction for:_____ on _____

Signed by Environmental Team Leader: _____

Date: _____

Copy to Independent Checker (Environment)

PROACTIVE ENVIRONMENTAL PROTECTION PROFORMA

Ref: _____

Ref*	Proposed Construction Method*	Location/ Working Period	Anticipated Impacts	Recommended Mitigation Measures

* EIA Ref / EM&A Log Ref / Design Ref

** Details of equipment, vehicles, plants, processes, technologies for the option of construction method

Reviewed by Environmental Team Leader: _____

Date: _____

Approved by Independent Checker (Environment): _____

Date: _____

REGULATORY COMPLIANCE PROFORMA

Ref: _____

Ref*	Environmental License / Permit*	Control Area / Facility / Location	Effective Date

* *Name of Applicant, Business Corporation, relevant regulation and remark of license / permit conditions*

** *File reference of the licensee / permittee*

Recorded by Environmental Team Leader: _____

Date: _____

Signed by Independent Checker (Environment): _____

Date: _____

COMPLAINT LOG

Ref: _____

Log Ref.	Date / Location	Complainant/ Date of Contract	Details of Complaint	Investigation / Mitigation Action	File Closed

Filed by Environmental Team Leader: _____

Date: _____

**Sample Template for Interim Notifications of Environmental Quality Limits
Exceedances**

Incident Report on Action Level or Limit Level Non-compliance

Project	
Date	
Time	
Monitoring Location	
Parameter	
Action & Limit Levels	
Measured Level	
Possible reason for Action or Limit Level Non-compliance	
Actions taken / to be taken	
Remarks	

Prepared by : _____

Designation : _____

Signature : _____

Date:

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